

### Member Registration Form

This form is used to register the location of your documents online. Please complete the form using BLOCK letters. All fields are compulsory unless stated 'optional'.

#### Personal Details (owner of Will and/or Documents):

Title: Mr/Mrs/Miss/Ms/Dr/Hon/F	<u>Prof</u>	
First Name:		
Last Name:		
Additional Name/s (optional):_		
Residential Address:		
State:	Postcode:	
Postal Address (if different from	າ residential):	
State:	Postcode:	
Email:		 
Home Phone (area code): (	)	
Mobile:		
Date of Birth:		
Place of Birth (city/town):		
Occupation (optional):		

**Select Account Membership:** First year's membership free, on any membership period, upon registration.

Membership Period	Standard Amount Per Year	Price Upon Registration (Inc. First Year Free)	Select
1 Year	\$22	\$0	
2 Years	\$20	\$20	
3 Years	\$18	\$36	
5 Years	\$16	\$64	
10 Years	\$15	\$135	

<sup>\*</sup> Note: Membership can be renewed anytime by accessing your account. Prices are in AUD and include GST.

# Select your account Security Question: (\*This is used to help verify your account identity)

1. Where is your favourite holiday destination?	
2. What is your favourite sports team?	
3. What is your favourite hobby?	
4. What is your favourite food?	
5. What is your professional's full name?	
6. Create my own security question:	
Answer:	
Terms and Conditions/Privacy Policy	
I have read (or had explained to me) and agree to the Terms and Conditions, and Privacy Policy of the Australian Registry of Wills, Deeds and Documents Pty Ltd.  I hereby give permission for to register documents on my behalf. I understand the person/entity specified above will have access to my registered information and will be able to update my details on my behalf upon request.	
☐ AGREE ☐ DISAGREE	
Member's Full Name:	
Member's Signature:	
Professional's Full Name:	
Professional's Signature:	
Date:	
Search Facility Public Listing:	
Select if you would like to have your basic details (full name, suburb/town, State/ Territory and postcode) displayed on the public listing search facility. This allows people to conduct a general search for registered members on the web site.	
□ YES □ NO	
Free Newsletter Subscription:   YES  NO	

# Please select the documents you would like to register:

Document	Туре	Select
Will:	Personal	
Power of Attorney:	Financial	
	Medical	
	Guardianship	
	Specific	
	General	
	Corporate	
Property Title:	Freehold - Land Act Title	
	Freehold - General Law Title	
	Freehold - Strata Title	
	Leasehold	
	Company- Share Title	
	Loan and Licence	
Trust/Deed:	Family Trust	
	Unit Trust	
	Simple Trust	
	Charitable Trust	
	Other	
Share Holding:	Share Certificate	
Financial Agreement/Plan:	Investment Plan	
	Annuity Contract	
	Investment Certificate	
Superannuation Deed:	Self-Managed	
	Industry Based	
	Corporate Provider	
	Public Sector	
	Retail Sector	
Life Insurance Policy:	Individual	
Funeral Plan:	Pre-Paid Funeral	
Licences/Franchises:	Proprietary	
Company Constitution:	Business	

Copyright Verifier:	Standard	
Personal Document:	General	
Business Document:	Standard	

 $<sup>\</sup>ensuremath{^{*}}$  Please consult your professional for 'once off' document registration fees.

## **Location of Will and/or Documents:**

Document 1
Document Title:
Issued By (optional):
Date of Document:
Date of Document:
Place (Pusinger Name (where decument is stored):
Place/Business Name (where document is stored):
Address:
State: Postcode:
Online Location (if applicable):
Specific Document Location:
Custodian (Caretaker):
Responsible Person (for document):
Responsible Person's Contact Number:
Responsible Person's Email:
Responsible reison's Linan.
Document 2
Document Title:
Issued By (optional):
Date of Document:
Policy/Serial/Ref. No. (if applicable):
Place/Business Name (where document is stored):
Address:
7.dd (CSS)
State: Postcode:
Online Location (if applicable):
Specific Document Location:
Custodian (Caretaker):
Responsible Person (for document):
Responsible Person's Contact Number:
Responsible Person's Email:
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Document 3
Document Title:
Issued By (optional):
Date of Document:
Policy/Serial/Ref. No. (if applicable):
Place/Business Name (where document is stored):
Address:
State: Postcode:
Online Location (if applicable):

Custodian (Caretaker):
Responsible Person (for document):
Responsible Person's Contact Number:
Responsible Person's Email:
Document 4
Document Title:
Issued By (optional):
Date of Document:
Policy/Serial/Ref. No. (if applicable):
Place/Business Name (where document is stored):
Address:
State: Postcode:
Online Location (if applicable):
Specific Document Location:
Custodian (Caretaker):
Responsible Person (for document):
Responsible Person's Contact Number:
Responsible Person's Email:
Document 5
Document Title:
Issued By (optional):
Date of Document:
Policy/Serial/Ref. No. (if applicable):
Place/Business Name (where document is stored):
Address:
State: Postcode:
Online Location (if applicable):
Specific Document Location:
Custodian (Caretaker):
Responsible Person (for document):
Responsible Person's Contact Number:
Responsible Person's Email:
•
*For additional document registrations, please add details on a separate piece of paper.
Nominee Access:
You can nominate up to 12 people who you grant permission to access your registered
information. Nominees can access your registered information by:
1. Entering a randomly generated password that is sent to the nominee's email
address, or
2. Answering a secret question selected by you.
First Nominee:
VDI anno all'anno la la companio de
*Please allow this nominee to have access to Document/s: 1, 2, 3, 4, 5, etc. (Circle)
First Names
First Name:

Last Name:			
Additional Name/	Additional Name/s:		
Date of Birth (DD/MM/YYYY):			
Place of Birth (Town/City):			
initiosari) andorn	nded)		
Nominee Access:			
1. Nominee's Ema	ail (Optional):		
have been registe	notify this person (via an automatically generated email) that they ered as a nominee? If yes, the nominee will receive details to help registered information.		
☐ YES (email red	quired above).		
Send email:	☐ Upon registration		
	☐ In 2 weeks time		
	☐ In 1 months time		
	☐ In 2 months time		
$\square$ NO, I will give	the nominee access, but do not want to inform them at this stage.		
<ul><li>a. Where is the M</li><li>b. What is the Me</li></ul>	ity Question (for nominee to answer about member):  Iember's favourite holiday destination? ember's favourite sports team? ember's favourite hobby?		
d. What is the Me	ember's pet's name?		
e. What is the Me	ember's oldest grandchild's name?		
_	security question:		
Answer:			
registered inform	ustralian Registry of Wills, Deeds and Documents to disclose my ation to this nominee. We may in absolute discretion require porting documentation from your nominee prior to divulging your ation.		
Second Nominee:			
*Please allow this nominee to have access to Document/s: 1, 2, 3, 4, 5, etc. (Circle)			
First Name:			
Last Name:			
Additional Name/			
Date of Birth (DD	/MM/YYYY):		
Place of Birth (Town/City):			
Nominee Access:  1. Nominee's Email (Optional):			

Would you like to notify this person (via an automatically generated email) that they have been registered as a nominee? If yes, the nominee will receive details to help

them access your registered information.		
$\square$ YES (email required above).		
Send email:	☐ Upon registration	
	☐ In 2 weeks time	
	☐ In 1 months time	
	☐ In 2 months time	
□ NO, I will give	e the nominee access, but do not want to inform them at this stage.	
	rity Question (for nominee to answer about member):	
a. Where is the N	Member's favourite holiday destination?ember's favourite sports team?	
c. What is the Me	ember's favourite hobby?	
d. What is the Mo	ember's pet's name?ember's oldest grandchild's name?	
f. Create my owr	n security question:	
	,	
☐ I authorise Australian Registry of Wills, Deeds and Documents to disclose my registered information to this nominee. We may in absolute discretion require production of supporting documentation from your nominee prior to divulging your registered information.		
Third Nominee:		
*Please allow thi	s nominee to have access to Document/s: 1, 2, 3, 4, 5, etc. (Circle)	
*Please allow thi	s nominee to have access to Document/s: 1, 2, 3, 4, 5, etc. (Circle)	
*Please allow thi First Name: Last Name: Additional Name,	s nominee to have access to Document/s: 1, 2, 3, 4, 5, etc. (Circle) /s:	
*Please allow thi First Name: Last Name: Additional Name, Date of Birth (DI	s nominee to have access to Document/s: 1, 2, 3, 4, 5, etc. (Circle)  /s: D/MM/YYYY):	
*Please allow thi First Name: Last Name: Additional Name, Date of Birth (DE Place of Birth (To	s nominee to have access to Document/s: 1, 2, 3, 4, 5, etc. (Circle)  /s: D/MM/YYYY): Dwn/City):	
*Please allow thi  First Name: Last Name: Additional Name, Date of Birth (DE Place of Birth (To Mobile (Recomm  Nominee Access)	s nominee to have access to Document/s: 1, 2, 3, 4, 5, etc. (Circle)  /s: D/MM/YYYY): Dwn/City): ended):	
*Please allow thi  First Name: Last Name: Additional Name, Date of Birth (DE Place of Birth (To Mobile (Recomm  Nominee Access: 1. Nominee's Em  Would you like to have been regist	/s:	
*Please allow thi  First Name: Last Name: Additional Name, Date of Birth (DE Place of Birth (To Mobile (Recomm  Nominee Access: 1. Nominee's Em  Would you like to have been regist	s nominee to have access to Document/s: 1, 2, 3, 4, 5, etc. (Circle)  /s: D/MM/YYYY): Dwn/City): ended): ail (Optional): D notify this person (via an automatically generated email) that they ered as a nominee? If yes, the nominee will receive details to help r registered information.	
*Please allow thi  First Name: Last Name: Additional Name, Date of Birth (DE Place of Birth (To Mobile (Recomm  Nominee Access: 1. Nominee's Em  Would you like to have been regist them access you	s nominee to have access to Document/s: 1, 2, 3, 4, 5, etc. (Circle)  /s:  D/MM/YYYY):  Down/City):  ended):  ail (Optional):  Donotify this person (via an automatically generated email) that they ered as a nominee? If yes, the nominee will receive details to help r registered information.  quired above).	
*Please allow thi  First Name: Last Name: Additional Name, Date of Birth (DE Place of Birth (To Mobile (Recomm  Nominee Access: 1. Nominee's Em  Would you like to have been regist them access you  YES (email re	s nominee to have access to Document/s: 1, 2, 3, 4, 5, etc. (Circle)  /s:  D/MM/YYYY):  Dem/City):  ended):  In ail (Optional):  Denotify this person (via an automatically generated email) that they ered as a nominee? If yes, the nominee will receive details to help registered information.  quired above).	
*Please allow thi  First Name: Last Name: Additional Name, Date of Birth (DE Place of Birth (To Mobile (Recomm  Nominee Access: 1. Nominee's Em  Would you like to have been regist them access you  YES (email re	s nominee to have access to Document/s: 1, 2, 3, 4, 5, etc. (Circle)  /s:  D/MM/YYYY):  Down/City):  ended):  ail (Optional):  Donotify this person (via an automatically generated email) that they ered as a nominee? If yes, the nominee will receive details to help registered information.  quired above).  □ Upon registration	
*Please allow thi  First Name: Last Name: Additional Name, Date of Birth (DE Place of Birth (To Mobile (Recomm  Nominee Access: 1. Nominee's Em  Would you like to have been regist them access you  YES (email re	s nominee to have access to Document/s: 1, 2, 3, 4, 5, etc. (Circle)  /s:  D/MM/YYYY):  Down/City):  ended):  ail (Optional):  Donotify this person (via an automatically generated email) that they ered as a nominee? If yes, the nominee will receive details to help registered information.  quired above).  Upon registration  In 2 weeks time	

	ity Question (for nominee to answer about member):	
a. Where is the Member's favourite holiday destination?		
b. What is the Me	ember's favourite sports team?	
d What is the Me	ember's favourite hobby?	
e. What is the Me	ember's pet's name?ember's oldest grandchild's name?	
f. Create my own	security question:	
☐ I authorise Au	ustralian Registry of Wills, Deeds and Documents to disclose my	
	ation to this nominee. We may in absolute discretion require	
•	porting documentation from your nominee prior to divulging your	
registered inform	ation.	
Fourth Nomine	a:	
*Please allow this	s nominee to have access to Document/s: 1, 2, 3, 4, 5, etc. (Circle)	
E' al Nama		
First Name:		
Additional Name/	s:	
Date of Birth (DD	)/MM/YYYY):	
Place of Birth (To	wn/City):	
Mobile (Recomme	ended):	
Nominee Access:		
	ail (Optional):	
	notify this person (via an automatically generated email) that they	
	ered as a nominee? If yes, the nominee will receive details to help	
them access your	registered information.	
☐ YES (email red	ղuired above).	
Send email:	☐ Upon registration	
	☐ In 2 weeks time	
	☐ In 1 months time	
	☐ In 2 months time	
□ NO. I will give	the nominee access, but do not want to inform them at this stage.	
	<b>3</b>	
	ity Question (for nominee to answer about member):	
a. Where is the M	lember's favourite holiday destination?	
b. What is the Me	ember's favourite sports team?	
d. What is the Me	ember's favourite hobby?ember's net's name?	
e. What is the Me	ember's pet's name?ember's oldest grandchild's name?	
f. Create my own	security question:	
_		

registered inform	ustralian Registry of Wills, Deeds and Documents to disclose my nation to this nominee. We may in absolute discretion require oporting documentation from your nominee prior to divulging your nation.
Fifth Nominee:	
*Please allow this	s nominee to have access to Document/s: 1, 2, 3, 4, 5, etc. (Circle)
Last Name:Additional Name/	/s:
Place of Birth (To	D/MM/YYYY): bwn/City): ended):
Nominee Access: 1. Nominee's Em	ail (Optional):
have been registe	notify this person (via an automatically generated email) that they ered as a nominee? If yes, the nominee will receive details to help registered information.
☐ YES (email red	quired above).
Send email:	☐ Upon registration
	☐ In 2 weeks time
	☐ In 1 months time
	☐ In 2 months time
$\square$ NO, I will give	the nominee access, but do not want to inform them at this stage.
a. Where is the Meb. What is the Meb. Create my own	rity Question (for nominee to answer about member):  Member's favourite holiday destination?ember's favourite sports team?ember's favourite hobby?ember's pet's name?ember's oldest grandchild's name?ember's question:essecurity question:
☐ I authorise Auregistered inform	ustralian Registry of Wills, Deeds and Documents to disclose my nation to this nominee. We may in absolute discretion require oporting documentation from your nominee prior to divulging your

<sup>\*</sup>If you would like to add more nominees, please provide details on a separate piece of paper.